Monitoring and evaluation plan worksheet

Use this worksheet to develop your monitoring and evaluation plan for your gender equity plan.

You can add rows to this worksheet as needed.

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| --- | --- | --- | --- | --- | --- | --- |
| **GENDER EQUITY GOAL**  *Copy from your gender equity plan* | **GENDER EQUITY ACTIVITIES/INITIATIVES**  *Copy from your gender equity plan* | **PLANNED RESULTS** *What do you hope to accomplish for each activity/initiative* | **INDICATORS**  *What data do you need to collect? (e.g., number of participants by gender)* | **DATA COLLECTION METHOD**  *How will you collect the data?**(e.g., surveys, focus groups, registration database)* | **TIMEFRAME**  *When will you be collecting the data?* | **RESPONSIBILITY** *Who is responsible for collecting the data?* |
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